92nd Annual Emmett Cherry Festival

Presented by D&B SUPPLY

JUNE 16-19, 2027

FOOD VENDOR APPLICATION

(Please make a copy of all documents for your records)

GEM CHAMBER Gem County Chamber of Commerce

Thank you for your interest and for applying to be a food vendor at the Emmett Cherry Festival. It is our desire to bring the best quality and variety of food to our festival & create an amazing experience for our festival customers. It is important to us that all our food vendors provide a good experience both in food quality and customer service. With an estimated 65,000 people over the 4-day festival, it is essential that you can also put out large quantities of food in a very quick manner, particularly on Friday & Saturday. To be considered, please follow all instructions and provide all requested information, forms and photos. You may mail or email the Application Package; Please DO NOT make payment until you know you have been accepted or if you are a returning food vendor.

The Emmett Cherry Festival Food Vendor fee schedule is on page 2 of this application.

NOTE: In addition to the "entry fees", all food vendors will be charged 20% of their Net Daily Sales.

The Application Package: The Application Package you submit must include all of the following:
1) Food Vendor Application, 2) Proposed menu w/ prices, 3) Photo of your setup, 4) a diagram of your stand (include your hitch and serving windows)

The Application Package must be submitted (postmarked) no later than January 4, 2027. You will know if you are accepted on or before March 1, 2027. We will send a confirmation email and/or a post-marked notice of your acceptance.

1) Application: Please read everything included in this application. You are responsible for understanding and agreeing to all aspects of the application and adhering to all deadlines. If you have questions about any item or fees, contact the GCCC by phone or email.
2) Menus: Provide a separate typed/printed detailed sheet with all your proposed menu items with prices. We want all our food vendors to be successful. We will review all menus and will let you know which items are or are not approved. We try to limit duplication of menu items. Once a menu is approved, changes and additions will not be permitted without written consent by the GCCC. We strongly encourage inclusion of food items that include cherries as an ingredient or garnish. During the Emmett Cherry Festival, we will try to feature and promote all "cherry" items our vendors have for sale.
3) Photos: We need to see what your "setup" will look like at the festival. Enclose (or email) a photo or photos of your food trailer, tent(s), signage, etc.
4) Diagram: Included in this application is a page called "Diagram of Food Vendor Space". This is essential in our planning as we use this to "line up" our food vendors in appropriate spaces around the Food Vendor Court. You must be accurate and include all items with accurate measurements. If your booth is not to these specifications when you arrive, we reserve the right to move your vendor space and/or you may be required to pay additional fees for your space.
5) Payment: mail in full payment with application if you are a returning vendor. If you are not a returning vendor please do not send in payment until you are accepted.

Food Vendor Contract Agreement: (*Sent After You Are Accepted*)

1) What we send: If your company is chosen as a food vendor you will receive a Food Vendor Handbook by email. Once you have read and signed the handbook, it will automatically send us a confirmation email. After that, you will received another email containing your contract, approved menu list, and vendor checklist.
2) What you send back: 1) Read and sign the Handbook, once that has been returned. 2) Sign and email or main back your contract. 3) Certificate of Liability and 4) ST-124 confirmation. Items are due by March 1, 2027.
3) Insurance: 1) You must carry liability insurance. Request a certificate of liability insurance from your insurance provider that identifies the "Gem County Chamber of Commerce" as certificate holder. 2) You must also provide Workman's Compensation insurance for your employees as is required by law.

Your acceptance and guarantee of a spot in the festival is not secured unless and until all documents and payments have been received.

Application continues on the back!

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FOOD VENDOR APPLICATION (Page 2)

GEM CHAMBER Gem County Chamber of Commerce

MOVE-IN Monday, June 14, 2027, between 7:30 a.m. and 12:00 p.m. If your application is accepted, you will be notified of your exact move-in and set-up time. All canopies, tents, and structures must be free-standing and secured in the event of strong winds or other weather conditions. ***ABSOLUTELY NO STAKES WILL BE ALLOWED TO SECURE YOUR BOOTH, PLEASE HAVE BOARDS TO PARK ON.***

PARKING (Stock trailer information below, under FEE SCHEDULE)
Vehicles may not be parked at the booth site. Due to amenities in the park there is no on-site parking for food vendors, only stock trailers will be permitted.

TEAR-DOWN You may begin tear-down at midnight on Saturday, June 19, 2027. Tear-down MUST be completed by noon on Sunday, June 20, 2027. A clean-up fee will be assessed if your tear-down is not completed by noon or if additional clean-up of your space is necessary after you leave.

FEE SCHEDULE

Space Fee (24ft X 10ft)	$400		($)_____
	$350 (for Gem County Chamber members in good standing)		($)_____
	(NOTE: Food vendors will be charged 20% of their Daily Net Sales)		
Electrical Hook-up fees:	$140	110 (20amps)	($)_____
	$160	220 (50 amps)	($)_____
	$200	Combo: 220 (50amps) **and** 110 (20 amps)	($)_____
Stock Trailer:	$90 each (includes one electrical outlet)		($)_____

TOTAL: ($)_____

Business/Vendor Name: _____Cell Phone: _____

Contact Name: _____E-mail _____

Mailing Address: _____City:_____State:_____Zip:_____

**I have read and understand all requirements:

Signature _____Date:_____

Vendor Application Packet Checklist

- ☐ Application
- ☐ Menu (proposed)
- ☐ Photo of Setup
- ☐ Diagram with measurements (please show hitch and serving sides)
- ☐ full payment if a returning vendor

Important Dates:

January 4, 2027:	Application Package due (returning vendors)
March 1, 2027:	GCCC sends approval notices to vendors
March 1, 2027:	Contract, ST-124, Certificate of Liability, Liability Insurance, and full payment due
May 14, 2027:	GCCC sends Vendor Info Packets to you
June 14, 2027:	(Monday) Move-in/Load-in Day
June 16-19, 2027:	Emmett Cherry Festival Dates

FOR INTERNAL USE ONLY! Payment: ☐ Cash Deposit 1st Payment $_____ Full Payment 2nd Payment $_____ ☐ Card Deposit 1st Payment $_____ Full Payment 2nd Payment $_____

☐ Check Deposit 1st Payment No._____ $_____ Full Payment 2nd Payment No._____ $_____ XL ☐ QB ☐ Contract sent by: Mail/Email Date:_____

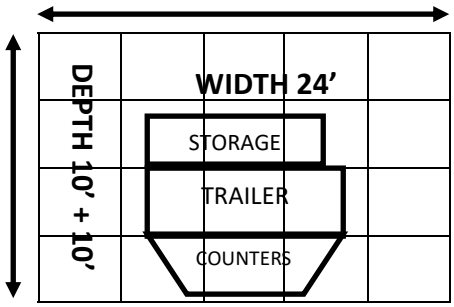
DIAGRAM OF STAND

Please create a footprint of your stand layout. Include your storage area, refrigerator unit, counters, awnings, etc.

Overhead View Only, Please!

BE SPECIFIC

This helps us better understand your layout, and to insure that we are able to plan adequate space.



SPACE ALLOCATION (Your diagram, located on the back of this application, must reflect this)
A basic space is twenty four (24) feet wide by ten (10) feet deep. You are responsible for measuring your own serving area. ***Please include trailer tongues, tables, awnings, tip-outs, doors, etc.*** We require a photo *and* diagram of your food vendor operation in action with this application.

PLEASE RETURN TO:
Gem County Chamber of Commerce / P.O. Box 592, Emmett, ID 83617 / (208) 365-3485 Fax: (208) 365-3220
www.emmettcherryfestival.com/ E-mail: cherryfestival@emmettidaho.com