



88th Annual Emmett Cherry Festival

JUNE 14-17, 2023



Presented by



EXPO VENDOR APPLICATION

(Please make a copy of all documents for your records)

For Priority Returning Vendor- Booth Space Consideration: This application, the item list (on Page 2) and ALL FEES must be submitted no later than January 31, 2023. After Jan. 31, 2023 all unreserved spaces will be made available.

An Expo Vendor Handbook containing requirements such as Certificate of Liability Insurance, ST-124 Confirmation, plus electrical information, set-up schedule, and other info will be mailed to you upon acceptance. Please use the included map to request your booth locations. We will do our best to accommodate your request.

Vendor Name: _____

Contact Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

BOOTH PRICING: All booth (space) rental pricing is for ONE 10x10 space

EARLY BIRD RATES (prior to 5PM March 24, 2023)

		# of Spaces	Total
<input type="checkbox"/> Early Bird Expo Vendor Space	\$210 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Early Bird Gem County Chamber of Commerce Members	\$185 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Early Bird Premium Space (Front row spaces #9-20)	\$235 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Early Bird Non-Profit Space (IRS 501(c)(3))	\$135 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Early Bird Non-Profit/GCCC Members (IRS 501(c)(3))	\$110 per space	(#) _____	(\$)_ _____

EXPO BOOTH RATES (after 5 PM March 24, 2023)

<input type="checkbox"/> Expo Vendor Space	\$260 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Gem County Chamber of Commerce Members	\$235 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Premium Space (Front Row sp. #9-20)	\$285 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Non-Profit Space (IRS 501(c)(3))	\$185 per space	(#) _____	(\$)_ _____
<input type="checkbox"/> Non-Profit/GCCC Member Space (IRS 501(c)(3))	\$160 per space	(#) _____	(\$)_ _____

Optional items

<input type="checkbox"/> Electricity at vendor space (110v/20amps)	\$60 per outlet	(#) _____	(\$)_ _____
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TOTAL DUE: (\$) _____

****I have read ALL pages and understand ALL terms of the event: Signature** _____

I give consent to have my information shared with other Venues if requested.

QUESTIONS & INFORMATION:
 (208) 365-3485 (Phone) (208) 365-3220 (Fax)
 Chamber@EmmettIdaho.com
 www.EmmettCherryFestival.com

MAIL TO:
 Gem County Chamber of Commerce
 PO Box 592
 Emmett, ID 83617



FOR INTERNAL USE ONLY! Payment: Cash Deposit 1st Payment \$ _____ Full Payment 2nd Payment \$ _____ Card Deposit 1st Payment \$ _____ Full Payment 2nd Payment \$ _____

Check Money Order Deposit 1st Payment No. _____ \$ _____ Full Payment 2nd Payment No. _____ \$ _____ QB XL Contract sent by: Mail/Email Date: _____

NOTE: PLEASE READ EACH PROVISION BELOW. YOUR SIGNATURE ON PAGE 1 OF THIS APPLICATION ACKNOWLEDGES THAT YOU HAVE READ, UNDERSTAND AND AGREE TO THESE PROVISIONS.

SPACE LOCATION: A basic booth space is ten (10) feet wide by ten (10) feet deep (some exceptions for 12x12 tents. You MUST request and let us know on this application)

ITEM LIST: Provide detailed list of items to be sold at the Emmett Cherry Festival. If you do not have cherry items, cherry decorations are appreciated. There is no guarantee that all of your listed items will be approved to sell. The Cherry Festival Committee will review all items offered for sale or displayed to limit excessive duplication. **However, we do not guarantee exclusivity.**

MOVE-IN: Tuesday, June 13, 2023, between 8:00am and 6:00pm. You will be assigned a move-in time depending on your location. We will assign you a space # and step-up time closer to the event. If you have an unconventional or oversized booth set-up please contact us about a possible earlier arrival time.

* Weather will determine if there will be vehicles allowed to drive to your booth space. We may have volunteers to help you unload your items and transport them to your booth location if needed.*

HOURS OF OPERATION: June 14 - 17, 2023, Wednesday thru Saturday 11:00am - 10:00pm (Your booth MUST be manned at all times from open -11AM to close - 10PM, NO late opens or early closes allowed). Events like the car show start at 8am on Saturday, we recommend opening earlier for those customers.

SET-UP: Overhead cover is required. All canopies, tents and structures must be free standing and secured with weights, safe from strong winds. All structures must be contained within the space(s) assigned. It is mandatory to secure your booth, **TENT STAKES ARE NOT ALLOWED**, you may use cinder blocks, sand bags/buckets, or buckets of water, etc.

MOVE-OUT/ Teardown: MIDNIGHT Saturday, June 17, 2023. You may pack up your booth after 10PM if desired. **Absolutely no vehicles will be allowed in booth areas before 12am, midnight. Move-Out & teardown must be completed by 12PM, noon on Sunday, June 18, 2023.**

PARKING: Vehicles may not be parked at the booth site. There will be on-site assigned parking and **ONE** permit pass will be allotted per Expo Vendor. Additional on-site vehicles will be charged **\$25.00** for a vendor parking pass.

NOISE: Music, microphones or any other sound-producing items **MUST** be approved. Generators are **NOT** allowed.

REFUND POLICY: If a vendor cancels there are absolutely **NO REFUNDS** after April 21, 2023. NO exceptions for any reason. (If the GCCC cancels the event a full refund will be given to the vendor.)

MANDATORY MEETING: Wednesday, June 14, 2023 at 9AM by the band shell stage. Proof of attendance will be obtained.

Certificate of Liability: We have negotiated a discount with **Artist Crafters & Tradesmen Insurance** (ACTInsurance.com) for our vendors. Use code: **gemcounty10** for \$10 off your event insurance coverage.

ITEMS YOU WISH TO SELL:

This is the Cherry Festival, please find a Cherry item or decoration for your booth. List each product or service to be sold or marketed. No other items will be allowed. Also...**TELL US ABOUT YOUR CHERRY ITEMS!!**    

 Yes I will be selling **CHERRY** items! 

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REQUEST YOUR BOOTH LOCATION

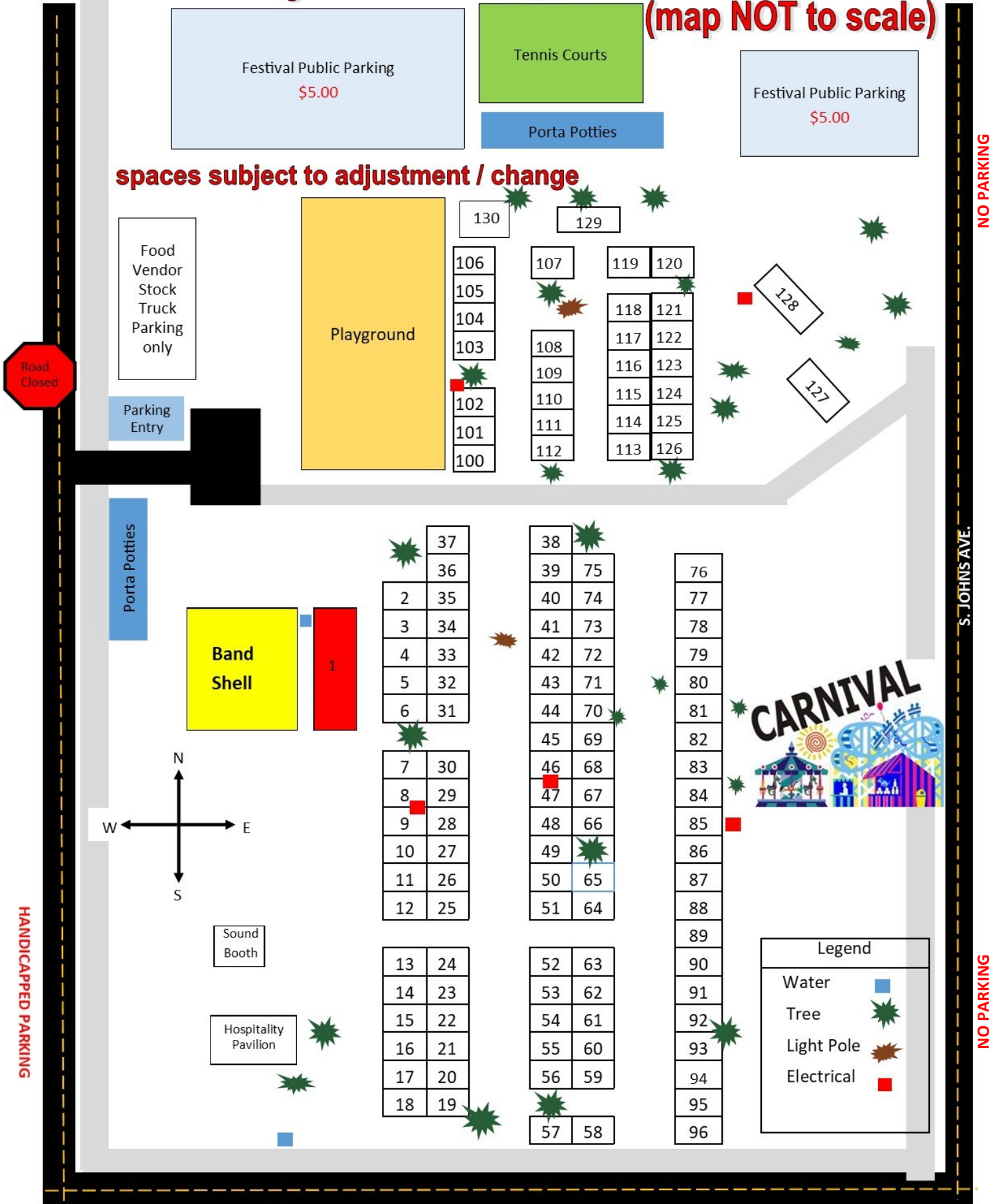
Please refer to the attached map and choose 3 desired booth spaces (preferably in 3 different areas). Vendor space assignments are subject to change at any time and at the sole discretion of the Gem County Chamber of Commerce.

1. _____ 2. _____ 3. _____

OTHER REQUESTS: Please indicate any special requests for consideration or accommodation.

Emmett Cherry Festival Expo Vendor Booth Map

(map NOT to scale)



spaces subject to adjustment / change

Food Vendor Stock Truck Parking only

Parking Entry

Playground

130	129		
106	107	119	120
105		118	121
104		117	122
103	108	116	123
	109	115	124
102	110	114	125
101	111	113	126
100	112		

Porta Potties

Band Shell

37	36
2	35
3	34
4	33
5	32
6	31

38	75
40	74
41	73
42	72
43	71
44	70
45	69
46	68
47	67
48	66
49	65
50	64
51	63

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15	22
16	21
17	20
18	19

52	63
53	62
54	61
55	60
56	59
57	58



Legend	
Water	
Tree	
Light Pole	
Electrical	

Vendor 1-hour Unloading Only